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# **SUBMISSION GUIDELINE**

## **Exceptions**

### **for**

### **Arizona's**

# **Alternate Assessments**

**2005 - 2006**

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# DORs' Responsibilities

- District of residence (DOR) submits alternate assessment data for students tuitioned out to other service providers:
    - Private day schools
    - Accommodation schools
    - Other public schools
    - Private residential facilities
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# Other Service Providers' Responsibilities

## Level I

- Submit completed forms 1, 2 or 3\*, and 4 to the district of residence
  - No later than January 31
- Submit completed forms 5 A-D to the district of residence
  - By March 4

\*Exception – For AIMS-A, Level I, Grade 10 – complete Form 3, not Form 2

## Level II

- Submit completed forms 1 and 2 to the district of residence
  - No later than January 31
- Submit completed forms 3 A-D to the district of residence
  - By March 4



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# DORs' Responsibilities

- Special education administrators and/or designee(s)
  - Begin entering data into web-based alternate assessment application from January 4, 2006 through April 30, 2006



# Two Exceptions

- Type 03 elementary district
  - Without a feeder union high school district
  - Is the DOR for their high school students

- Other
  - A unified school district without a high school
  - Is the DOR for their high school students



# Responsibilities of These Two Exceptions

## Level I

- The LEA serving the high school student on behalf of the DOR must submit completed Forms 1, 2 or 3\*, 4, and 5 A - D to the DOR
- DOR must submit data through web-based alternate assessment application
  - Must choose **“other”** when selecting school

## Level II

- The LEA serving the high school student on behalf of the DOR must submit completed Forms 1, 2, and 3 A - D to the DOR
- DOR must submit data through web-based alternate assessment application
  - Must choose **“other”** when selecting school

\*Exception – For AIMS-A, Level I, Grade 10 – complete Form 3, not Form 2



# ASDB, PDSD, Regional Coops

- ❑ If student is vouchered, then Arizona School for the Deaf and the Blind (ASDB), Phoenix Day School for the Deaf (PDSD), and Regional Cooperatives are the DOR
  - ❑ If student is served on a fee-for-service basis, then the public agency is the DOR
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# Student Transfers

- ❑ Student moves by March 31
  - ❑ Former PEA withdraws student from SAIS
  - ❑ Former PEA deletes student from alternate assessment application
  - ❑ Current PEA enters student into SAIS
  - ❑ Current PEA enters student into alternate assessment application
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# Student Transfers

- Student moves on or after April 1
  - Former PEA is responsible for
    - verifying and submitting student data
    - printing Student Report
    - sending Student Report to current PEA
  - Current PEA is responsible for
    - Distributing Student Report to parent
    - Maintaining Student Report in Master File
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